

## Application Form

Please ensure you have read the relevant fund guidelines prior to applying.

APPLICANT'S DETAILS			
<b>Applicant's Name:</b>			
<b>Postal Address:</b>			
<b>Website:</b>			
<b>Contact Person (1):</b>		<b>Position:</b>	
<b>Contact Numbers:</b>	<b>Phone (business hrs)</b>	<b>Phone (after hrs)</b>	<b>Mobile</b>
<b>Email Address:</b>			
<b>Contact Person (2): (if applicable)</b>		<b>Position:</b>	
	<b>Phone (Business hrs)</b>	<b>Phone: After Hours</b>	<b>Mobile</b>
<b>Email Address:</b>			
ORGANISATIONAL/APPLICANT STATUS			
Is your organisation an incorporated not-for-profit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Are you applying as an individual or a business? If so, have you created a separate legal entity i.e. sole trader, partnership?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
GST – Registered	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
DGR – Deductible Gift Recipient: <small>(Please provide a copy of ATO endorsement if applicable)</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
TCC – Tax Concession Charity <small>(please provide a copy of ATO endorsement if applicable)</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
ABN / Incorporation Number: <small>(Please provide a copy of the certificate) Don't know the ABN? Go to <a href="http://www.abr.business.gov.au">www.abr.business.gov.au</a></small>			
ABOUT YOUR ORGANISATION			
When was it established			
Does your organisation have public liability insurance for at least \$10 million? Please provide a copy			

**PROJECT DETAILS** Please note:- Applicants should consider how their project develops a collaborative model that contributes to the social, environmental, and economic success of the region, as well as one or multiple of the priority areas.

<b>Project Title:</b>		
<b>Project timeframe</b>	Start Date:    / .    /	Completion Date:    / .    /
<b>Project Cost:</b>	Total Cost: \$	Requested Amount: \$

**Property Details:** Details of where the project, event or activity will be undertaken

If you are not the property owner, do you have approval from the owner to undertake the project, event or activity?      Yes       No

**COMPLETE THE FOLLOWING QUESTION IF APPLYING FOR FUNDING FROM RED EARTH FUTURES FUND** (if no, proceed to following question)

**Priority areas that best describes your project (please select one ✓)**

<input type="checkbox"/>	Innovation and entrepreneurship	<input type="checkbox"/>	Leadership
<input type="checkbox"/>	Decarbonisation and Sustainability	<input type="checkbox"/>	Reconciliation
<input type="checkbox"/>	Regional vitality	<input type="checkbox"/>	Other

**COMPLETE THE FOLLOWING IF APPLYING FOR FUNDING FROM A RED EARTH "Helping the Burnett Inland to Thrive" Initiative. Please select which Fund (✓)**

<input type="checkbox"/>	South Burnett Mental Health Golf Challenge (South Burnett & Cherbourg LGA areas only)	<input type="checkbox"/>	QRRRWN Barambah Branch Bursary
<input type="checkbox"/>	Red Earth Community Foundation Burnett Inland Resilience Fund (FRRR)	<input type="checkbox"/>	Friends of Paradise Sub Fund

**WHO WILL BENEFIT FROM YOUR PROJECT:**

<input type="checkbox"/>	Older People	<input type="checkbox"/>	People with disabilities	<input type="checkbox"/>	Families and Children
<input type="checkbox"/>	Younger People	<input type="checkbox"/>	Aboriginal & Torres Strait Islander people	<input type="checkbox"/>	Culturally/linguistically diverse people
<input type="checkbox"/>	Other				

How many people do you expect will benefit from your project?

Are there other organisations involved in this project?  
If yes, name of organisation:      Yes       No

Does your project create opportunities for volunteering or other forms of support?  
If so please describe below:

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Please tell us about your project

**WHAT DOES YOU/YOUR ORGANISATION DO?**

(Please provide a brief overview e.g.: mission, founding date, major programs and distinctive organisational attributes, number of members, number of staff and/or volunteers)

**WHAT WOULD YOU LIKE THE FUNDING FOR?**

(Please describe the project in general and the need it aims to meet and who it will benefit)

**HOW WILL YOU MEASURE YOUR SUCCESS?**

(Please describe how you intend to measure the success of your project i.e. completed surveys by participants confirming their expectations were met; numbers of participants or volunteers accessing your project etc)

**BRIEF DESCRIPTION OF THE MAIN FEATURES OF YOUR COMMUNITY/LOCATION OR TARGET AUDIENCE/INTEREST GROUP?**

(Description can include demographics, socio economic attributes, geographical or isolation challenges, service gaps etc)

**HOW DO YOU PLAN TO ACKNOWLEDGE ANY FUNDING?**

Please detail how you plan to acknowledge funding provided by Red Earth (and or/other sponsors) in the lead up, during and after your activity? Please note you may be required to provide evidence when acquitting your funding.

**PROJECT BUDGET** (if insufficient space, please attach a separate budget)

**A. Project Income** – All amounts to include GST (**DO NOT** include the Fund request in this section)

<b>Your/Organisations Financial Contribution</b>		\$
<b>Volunteer Staff</b> (Maximum \$43.27 per hour e.g. number of volunteer hours x \$43.27)		\$
<b>Number of Volunteers:</b>	<b>Total No. of Hours:</b>	
<b>Other Grants/sponsorships</b> (please detail, including in-kind equipment or goods donated)		\$
<b>TOTAL PROJECT INCOME</b>		<b>A. \$</b>
<b>B. ESTIMATED PROJECT COSTS</b> (List the total cost of each component and how it will be funded. (Please attach quotes for items over \$1,000)	<b>TOTAL COST</b>	<b>AMOUNT REQUESTED FROM RED EARTH</b>
e.g hire of venue		
<b>Volunteer Staff</b> (as per Income section)		
<b>Total Project Cost</b>	<b>B. \$</b>	<b>C. \$</b>

**Calculating the Amount Requested:**

**B. Total Expenses** \$.....  
**A. Less Total Income** \$.....  
**C. Amount Requested** \$.....

**Does the amount requested cover the full cost of delivering the project? Y/N**

## PROJECT PLAN

Please detail your project stages and anticipated timeframes for completion. Attach separate plan if necessary. Consider items such as project planning, consultation, promotion, ordering materials, allowances for volunteer labour, project delivery and acquittal.

Project Stages – provide a brief description	Timeframe or expected completion date

## CERTIFICATION: In signing this application, the below terms are agreed to:

I/We acknowledge and understand that all applications for funding become the property of Red Earth Community Foundation.

I/We agree to inform Red Earth Community Foundation if the individual/organisation has a significant change to its financial situation.

I/We agree for Red Earth Community Foundation to publish stories of projects funded.

I/We certify to the best of my/our knowledge that the statements made in this application are true.

I/We understand that approval of the project and funds is subject to mutual agreement between Red Earth and the applicant, and any monies not expended on completion of the project will be returned.

I/We understand that Red Earth does not accept any liability or responsibility for the proposal in this application.

I/We understand that if Red Earth approves a sponsorship or grant, I/we will be required to accept the conditions in accordance with their requirements, including acknowledging the funding in the agreed format i.e. use of logo/s and wording on any promotional and or publicity/materials produced.

I/We confirm reading the relevant Funding Guideline, Red Earth Sponsorship Policy, and myself/our organisation and proposed activities comply with the standards set out therein.

I/We confirm all necessary approvals/permits are obtained prior to the commencement of the project and that I/we have the financial capacity to complete the proposed project/s as detailed.

I/We confirm a Project Outcome Summary and Financial Acquittal report, including receipts (if applicable) will be supplied by the date specified in the Acceptance Agreement.

I/We certify that I have authority to make this application on behalf of the applicant.

**Signed:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:**        /        /

## IMPORTANT FEEDBACK

### How did you hear about the Grant or Funding Program?

	Red Earth team member		Red Earth website		Red Earth social media
	Red Earth newsletter or direct mailout		Another organisations website		Another organisation's social media
	Print media e.g. newspaper		Radio promotion		Other

### Did you receive assistance with your application?

	Grant Writer		Red Earth team member		Another community organisation
	I completed the application		Other		

## CHECKLIST (✓)

	All sections of the application form completed and attachments included
	Application certification is signed by an authorised person and dated
	Permits, approvals or other agreements are in place to enable the project to be commenced and completed within the nominated timeframes
	Quotations are attached for costs exceeding \$1,000
	Letters of Support (if required)
	Copy of Minutes showing resolution to apply for grant funding (Not-for-profit organisations)
	Copy of Public Liability Insurance attached
	Application copied and retained for organisation's records
	If requested, I/we have a copy of our organisation's most recent financial statements available
	Capability to deliver project declaration and commitment statement

### Please submit your application, via post or electronically (email preferred) to

Red Earth Community Foundation [info@redearth.org.au](mailto:info@redearth.org.au) or

PO Box 397  
Kingaroy Qld 4610

**Please do not bind any applications sent by post**

## **“Helping the Burnett Inland to Thrive” Initiative**

**The purpose of the South Burnett Mental Health Golf Challenge (South Burnett and Cherbourg LG area only) appeal is to:**

- Enable South Burnett & Cherbourg communities to develop and deliver local solutions for local people at risk or experiencing mental health issues or challenges.
- Respond to identified local mental health challenges and needs in a practical way.
- Improve accessibility to non-clinical, community-based services and inclusive mental health services and initiatives for South Burnett and Cherbourg individuals.
- Strengthen local South Burnett and Cherbourg individuals, community organisations and businesses deliver or leverage services and initiatives through the distribution of the South Burnett Mental Health Golf Challenge Appeal.

**The purpose of the QRRRWN Barambah Branch Bursary is to:**

The Barambah Branch of the Queensland Rural, Regional and Remote Women's Network (QRRRWN) bursary provide support of \$1000 for women, over the age of 30, who are residents of the South Burnett Region that are looking to further their personal or business development in gaining additional skills via training and personal or business development.

**The purpose of the Red Earth Community Foundation Burnett Inland Resilience Fund (FRRR) is to:**

Strengthen the long-term viability of the Burnett Inland and surrounding regions - which consists of diverse communities related to the local government areas of South Burnett, Cherbourg, North Burnett and those in the Western Downs and Gympie adjacent to the South Burnett. Donations are invited from individuals, business and other organisations to support charitable activities and fundraising towards the “Red Earth Community Foundation Burnett Inland Resilience Fund”.

**The purpose of the Friends of Paradise (Biggenden, North Burnett LGA area only) Sub Fund is:**

- To support any organisation demonstrating willingness and ability to run a Biggenden Rose Festival to apply for the sub funds held in trust with Red Earth
- To validate community endorsement that organisation also need to demonstrate that they have community support to organise the Festival Parade. (The parade is viewed as the heart of the festival, and it cannot be organised without solid community endorsement)

## Priority Areas in detail:

Priority area	Description
Innovation and Entrepreneurism	Initiatives that support innovative and sustainable responses that realise ongoing social and economic benefits from new opportunities emerging within key Burnett Inland industry sectors.
Leadership	Initiatives that strengthen inter-generational leadership capacity, sharing of knowledge and wisdom and initiatives that foster creativity, regional resilience, free enterprise and contribute sustainable solutions to systemic issues that could inhibit the region's growth and confidence.
Education and Training	Initiatives that promote life-long learning, enable access to local skills development and educational opportunities with a priority for initiatives that creatively and sustainably reduce the current impacts of skills shortages in essential services and supply chains.
Decarbonisation and Sustainability	<p>Initiatives that foster economic development opportunities and deliver ongoing social benefits for the Burnett Inland as the Australian economy decarbonises.</p> <p>Initiatives that promote sustainability, conserve, protect, restore or enhance the natural environment and reduce waste and emissions are encouraged.</p>
Reconciliation	Initiatives that strengthen First Nations peoples' capacity to actively participate and contribute to local decision-making processes that affect them; including opportunities to develop skills and access resources that increases their economic participation and delivers on "Closing the Gap" recommendations.
Regional Vitality	<p>Initiatives that enhance community connectedness and confidence, capacity to transition well and support the development of strong, vibrant and resilient communities. This includes support for festivals, events, arts and culture activities, health and wellbeing, and volunteer engagement and retention and supports and celebrates the strengths of the Burnett Inland in ways that reduce social and economic isolation.</p> <p>Initiatives that foster economic development opportunities and deliver ongoing social and wellbeing benefits for the Burnett Inland industries, especially initiatives that build rural resilience.</p>